



# RECORD OF STUDENT LEADERSHIP

## Cottage Hill Christian Academy SLI Transcript Guidelines

The Cottage Hill Christian Academy SLI Transcript is the official document used to track our students through Cottage Hill Christian Academy Student Leadership Institute and to hold students accountable for making progress throughout the year. A Cottage Hill Christian Academy SLI Transcript will be kept in the Guidance Office Suite for every SLI student. Every time a student completes a module, does a service project, or attends a leadership camp or seminar, he/she should complete proper documentation and turn it in to the Office where the appropriate Student Leadership Credits will be recorded on his/her transcript. **It is the responsibility of the student to turn in all required paperwork and make sure the information is accurately reflected on the transcript.** It is best to turn in paperwork immediately following completion of an activity. Activities completed May 1 through November 30 must be turned in no later than December 5. Activities completed December 1 through April 30 must be turned in no later than May 5. Late submissions will require administrative approval for inclusion.

In order to track a student’s progression through the Student Leadership Institute, a system of credits will be used. A student who desires to develop his/her leadership skills should be able to complete one level each year. Credits are accumulated from June 1 through May 31. In other words, credits earned for summer activities apply to the following school year. The following are some of the ways to earn Student Leadership Credits (SLC’s). This is not an all-inclusive list.

Section I – For activities which have a pre-determined SLC value and are accompanied by appropriate documentation:

Activity	Points	Comment
General Sessions	10 per occasion	For example: kick-off breakfast
Modules	10 per semester	Points may be lowered by Module leader due to lack of attendance or participation.
	5 one-time bonus	Complete of Ropes Course
Service		
Ongoing role at church	10 per semester	3 or more occurrences: service role (for example: nursery volunteer)
	25 per school year	Full-time service role (for example: sound technician)
One-time volunteer project	10 per occurrence	For example: Special Olympics or yard work for a shut-in
Ongoing volunteer project	30 per semester	For example: Ronald McDonald House
Leadership		
	10 per club/team per year	Club or team membership
	20 per club/team per year	Club officer or team captain
	30 per year	Student Body Officer
	30 per year	Class Officer
Mission Trips		
	40 per trip	Local – 4 day minimum
	50 per trip	Continental US – 4 day minimum
	75 per trip	International
Conferences / Camps		
	40	SLU 101 (Orlando)
	45	SLU 201 (Washington DC)
	50	SLU 301 (London / Paris)
	60	SLU 401 (Israel)
	30 per week	Camp Counselor
	10 per week	Camp attendance

Section II – For activities not appearing in Section I. It is important that exact dates and times are supplied, along with a brief description of the activity. Appropriate documentation by supervising adult will be required. For example: Helped with Counsel Time at AWANA. First Baptist Church, April 12, 5:00 – 6:00 pm. “I presented my personal testimony using an object lesson.” Credits will be assigned at the end of the SLI year.

Some activities will not be eligible for SLI Credits. (We expect students to be already doing these things.) They include, but are not limited to activities such as:

- Church attendance
- Youth Bible Study attendance